

**MIAMI COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSION MEETING  
Tuesday, July 23, 2024  
Lost Creek Reserve Cabin  
9 a.m. Meeting**

Present: Dr. Robert Malarkey, Jay Meyer, Elizabeth Gutmann, Scott Myers, Amanda Smith, Susan Condy, Dan Weaver and Chris Thompson.

**MINUTES** - Elizabeth Gutmann made a motion to approve the minutes from June 25, 2024, seconded by Jay Meyer, motion unanimously carried.

**BILLS AND RECEIPTS** - Mrs. Gutmann made a motion to approve the bills and receipts as presented, seconded by Jay Meyer, motion unanimously carried.

**DONATIONS** – Mrs. Gutmann made a motion to accept the donations as presented, seconded by Jay Meyer, motion unanimously carried.

**NEW BUSINESS**

A. RESOLUTION 1620-24 RESOLUTION 1620-24 – Approval of transfers 6/26/24 through 7/16/24 - Elizabeth Gutmann made a motion to approve Resolution 1620-24, seconded by Jay Meyer, motion unanimously carried.

**OLD BUSINESS**

A. Foundation – Scott and Amanda gave an update on the foundation. Dr. Malarkey liked when staff from the operations and education departments periodically attend a meeting to discuss their jobs.

**OTHER BUSINESS**

A. Staff Reports

- a. Deputy Director - Kevin is on vacation.
- b. Operations – Dan said we have added five benches recently along the trail: two at Stillwater Prairie, two along the bikeway and one at Lost Creek Reserve.
- c. Marketing – Amanda had no addition to her written report.
- d. Environmental Education – Susan said most of the children on the Eco-Splorers wait list have been able to participate.

- e. Executive – Scott shared information about the Auditor of State bulletin for fraud and theft in office reporting. All board and staff members are required to watch a video and each will receive a certificate of completion when finished. This is required training according to ORC 117.103

There was discussion about combining the October and November meetings and holding it on November 5.

#### **EXECUTIVE SESSION**

##### A. Property & Personnel

There was no executive session. Jay Meyer moved to adjourn the meeting, seconded by Elizabeth Gutmann, motion carried unanimously. The meeting was adjourned at 9:45 a.m.

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J. Scott Myers

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Dr. Robert Malarkey